

**Payroll - Non-Certified
2022-2023**

<u>Payroll Date</u>	<u>Pay Period</u>	<u>Timesheet Due</u>	
July 07*	June 18 – July 01	July 01	1 st check for 22-23 SP11 (Spread)
July 21*	July 02 – July 15	July 15	
Aug 04*	July 16 – July 29	July 29	Last check for 21-22 SPR spread
Aug 19	July 30 - Aug 12	Aug 12	1 st check 22-23 SPR
Sept 02	Aug 13 - Aug 26	Aug 26	**Benefits for Sept/opt-out x 5, Allstate, AFLAC start
Sept 16	Aug 27 - Sept 09	Sept 09	**Benefits for Oct
Sept 30	Sept 10 - Sept 23	Sept 23	Deduction for union dues, AEF starts
Oct 14	Sept 24 - Oct 07	Oct 07	
Oct 28	Oct 08 - Oct 21	Oct 21	Deduction for United Way Starts
Nov 10	Oct 22 - Nov 04	Nov 04	
Nov 23	Nov 05 - Nov 18	Nov 18	
Dec 09	Nov 19 – Dec 02	Dec 02	
Dec 21	Dec 03 - Dec 16	Dec 16	
Jan 06	Dec 17 - Dec 30	Dec 30	
Jan 20	Dec 31 - Jan 13	Jan 13	
Feb 03	Jan 14 – Jan 27	Jan 27	
Feb 17	Jan 28 - Feb 10	Feb 10	
Mar 03	Feb 11 - Feb 24	Feb 24	
Mar 17	Feb 25 - Mar 10	Mar 10	
Mar 31	Mar 11 - Mar 24	Mar 24	
Apr 14	Mar 25 - Apr 07	Apr 07	Benefits for May
Apr 28	Apr 08 - Apr 21	Apr 21	Last United Way (Summer Deduction)
May 12	Apr 22 – May 05	May 05	Last Union Dues, AEF, **Benefits for June
May 26	May 06 - May 19	May 19	End of School, ** Benefits for July, Last AFLAC, Last Allstate
June 08*	May 20 - June 02	June 02	Holiday Pay, last opt out x 2, **Benefits for Aug
June 22*	June 03 - June 16	June 16	Last check 22-23 SP11 (spread)
July 06*	June 17 – June 30	June 30	1 st check for 23-24 SP11 (Spread)
July 20*	July 01 – July 14	July 14	
Aug 03*	July 15 – July 28	July 28	Last check for 22-23 SPR spread

17 deductions for Union Dues & Fair Share, AEF tentative on 4-day work week...

14 deductions for United Way *Thursday pay day

**Payroll - Certified Subs and Non-Certified Subs
2022-2023**

<u>Payroll Date</u>	<u>Pay Period</u>	<u>Timesheet Due</u>	
Aug 10	July 16 - July 31	July 31	
Aug 25	Aug 01 - Aug 15	Aug 15	
Sept 09	Aug 16 - Aug 31	Aug 31	
Sept 23	Sept 01 - Sept 15	Sept 15	
Oct 07	Sept 16 - Sept 30	Sept 30	
Oct 25	Oct 01 - Oct 15	Oct 15	
Nov 10	Oct 16 - Oct 31	Oct 31	
Nov 22	Nov 01 - Nov 15	Nov 15	
Dec 9	Nov 16 - Nov 30	Nov 30	
Dec 21	Dec 01 - Dec 15	Dec 15	
Jan 10	Dec 16 - Dec 31	Dec 31	
Jan 25	Jan 01 - Jan 15	Jan 15	
Feb 10	Jan 16 - Jan 31	Jan 31	
Feb 24	Feb 01 - Feb 15	Feb 15	
Mar 10	Feb 16 - Feb 28	Feb 28	
Mar 24	Mar 01 - Mar 15	Mar 15	
Apr 6	Mar 16 - Mar 31	Mar 31	
Apr 25	Apr 01 - Apr 15	Apr 15	
May 10	Apr 16 - Apr 30	Apr 30	
May 25	May 01 - May 15	May 15	
June 8	May 16 - May 31	May 31	
June 22	June 01 - June 15	June 15	
June 30	June 16 - June 30	June 30	Certified Subs
July 10	June 16 - June 30	June 30	NC Subs
July 25	July 01 - July 15	July 15	

**Payroll - Certified
2022-2023**

<u>Payroll Date</u>	<u>Pay Period</u>	<u>Timesheet Due</u>	
July 25	July 01 - July 05	July 05	Teachers & Admin
Aug 25	July 06 - Aug 05	Aug 05	Teachers & Admin
*Sept 2	New Teachers ½ month base contract		
Sept 23	Aug 06 - Sep 05	Sept 05	
Oct 25	Sep 06 - Oct 05	Oct 05	Union dues start
Nov 22	Oct 06 - Nov 05	Nov 05	United Way/AEF starts
Dec 21	Nov 06 - Dec 05	Dec 05	
Jan 25	Dec 06 - Jan 05	Jan 05	
Feb 24	Jan 06 - Feb 05	Feb 05	
Mar 24	Feb 06 - Mar 05	Mar 05	
Apr 25	Mar 06 - Apr 05	Apr 05	
May 25	Apr 06 - May 05	May 05	Last United Way Deduction/AEF
June 22	May 06 - June 05	June 05	End School Year/last union dues
June 30	June 06 - June 30	June 27	Summer School Teachers & Admin
July 25	July 01 - July 05	July 05	Teachers & Admin
Aug 25	July 06 - Aug 05	Aug 05	Teachers & Admin

***New Teachers** paid on this date – ½ month’s base contract (no extra contracts/extra duty and only basic deductions will be withheld)

1. American Fidelity, AFLAC, AllState, 403B, Credit Union, Insurance – on each check yearly
2. OPT & OTH– Oct to June normal amounts, no payment in July & Aug, September check 3 times for July, Aug & Sept (OPT is TRS Benefits for opt out) (OTH – payable to Optum)

**Payroll - Extra Duty – Certified and Non-Certified
2022-2023**

<u>Payroll Date</u>	<u>Pay Period</u>	<u>Time Sheet Due</u>	
Aug 15	July 01 - July 31	Aug 01	
Sep 15	Aug 01 - Aug 31	Sep 01	
Oct 14	Sept 01 - Sept 30	Oct 01	
Nov 15	Oct 01 - Oct 31	Nov 01	
Dec 15	Nov 01 - Nov 30	Dec 01	
Jan 13	Dec 01 - Dec 31	Jan 01	
Feb 15	Jan 01 - Jan 31	Feb 01	
Mar 15	Feb 01 - Feb 29	Mar 01	
Apr 14	Mar 01 - Mar 31	Apr 01	
May 15	Apr 01 - Apr 30	May 01	
June 15	May 01 - May 31	June 01	
June 30	June 01 - June 30	June 23	Teacher Sum. School, FICA Extra Duty, Extra Duty for Teachers & Non-Cert
July 13	June 01 - June 30	June 23	IMRF ED Contracts
Aug 15	July 01 - July 31	Aug 01	Teacher Sum School FICA Extra Duty, Extra Duty for Teachers & Non-Cert

****Extra Duty does not include subs or non cert subs. Their hours should be listed on the Sub timesheets.**

Summer School for Non Cert Staff, Non Cert Subs, and Cert Subs will be on their regular timesheets.